

85 2070

85-1778

3 June 1985

MEMORANDUM FOR: Executive Director

THROUGH: Deputy Director for Administration  
Director of Personnel  
Administrative Officer, DCI

FROM: Avon O. Harding  
Director of Equal Employment Opportunity

SUBJECT: Request for Approval to Incur Expenses

STAT

1. Approval is requested to incur expenses allowed

STAT

2. I believe the expenditure of appropriated funds is authorized under [redacted] for the cost of a lunch on 5 June 1985 for the purpose of thanking Mr. Carl Rowan, on behalf of the Agency, for devoting time on his radio program to the Agency's recruitment needs. The radio message was aimed at black listeners and has great potential for helping the Agency in its recruitment efforts since the broadcast was carried on radio stations throughout the U.S. The luncheon also served to follow up on other minority recruitment initiatives with Mr. Rowan.

STAT

3. Designated officials and persons present including their grade, title, and organizational affiliation will be:

Avon O. Harding  
Director of Equal Employment  
Opportunity  
GS-15

[redacted]  
Black Affairs Program Manager/EEO  
GS-13

STAT



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A-102

ADMINISTRATIVE-INTERNAL USE ONLY

SUBJECT: Request for Approval to Incur Expenses

[Redacted]

STAT

4. Other persons present will be:

Carl T. Rowan - Columnist  
Judith Plunkett - Assistant to  
Mr. Rowan

5. I certify that the attendance of the individuals listed in paragraphs 3 and 4 has been requested and is considered essential to the conduct of official Government business and that the function will facilitate the accomplishment of the duties and responsibilities of the Director of Central Intelligence.

6. The estimated cost of this function is \$195.00:

[Redacted]

Avon O. Harding

STAT

CONCUR:

[Redacted]

for Director of Personnel

10 June 1985  
Date

STAT

[Redacted]

Deputy Director for Administration

6/11/85  
Date

STAT

I certify the availability of funds in the amount indicated in paragraph 6.

[Redacted]

Administrative Officer, DCI

6/12/85  
Date

STAT

APPROVED:

[Redacted]

Executive Officer

6/12/85  
Date

STAT

ADMINISTRATIVE-INTERNAL USE ONLY

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